1. Complete the Progression Agreement Form

1. Click on the Progression Agreement link located at: osds.uncc.edu/#SOAR.
2. Read and complete the form.
3. Submit form.
   a. You will receive a copy of the agreement in your email.
   b. Submission will be added to your Connect file.
4. If you have questions about the agreement, send questions to: coe-advising@uncc.edu.

2. Have a Question? Ready to have your schedule reviewed?

1. Go back to the Zoom Meet the College room.
2. Inform SOAR Technicians (Serena and Jeeymi) why you are back in the room:
   a. Do you have a registration question?
   b. Are you ready to have your schedule reviewed?
3. You are required to have your schedule reviewed and approved by an advisor.

3. Get on the Waitlist to have your schedule reviewed

1. SOAR Technician in Zoom room will add you to a waitlist.
   a. Have patience! You may have to wait a few minutes to meet with an advisor.
   b. You will meet one-on-one with an advisor to go over your schedule.
2. You will receive a “Confirmation” notification email that you are on the waitlist.
3. You will receive a “You are next in line” notification email to prepare you to return to the Zoom room—but not yet!
4. Finally, you will receive an “Alert” notification email when the advisor is ready to meet with you—Return to the Zoom room now.

4. Meet One-on-One with Advisor

1. Get your schedule reviewed and ask questions about the upcoming semester.
2. An advisor will review your schedule to make sure you have an appropriate schedule for your major.
3. If you need to make changes, you will be asked to make the changes and return again for another review.
4. Once your schedule has been approved, do not make any additional changes until you speak with an advisor!